

WASHINGTON, D. C. 20505

USIB/IRAC-D-22.1/27  
23 August 1974

MEMORANDUM FOR THE UNITED STATES INTELLIGENCE BOARD  
THE INTELLIGENCE RESOURCES ADVISORY  
COMMITTEE

SUBJECT : KIQ/KEP Program for FY 1975

REFERENCE: USIB-D-22.1/19, 3 July 1974

1. The FY 1975 KIQ's have now been endorsed by the USIB and formally issued. As I indicated in my 3 July 1974 memo to the USIB on this subject, the next step in the process is for the NIO's, working with their colleagues in the community, to conduct an initial review leading to a brief report on each KIQ to the USIB. These reports will provide the NIO's assessment of the community's collection and production strategy for each KIQ, identify the agencies accepting an obligation to work on the KIQ, and make appropriate recommendations for improvement in the strategy.

2. At the end of the fiscal year--i.e., June 1975--the NIO's will submit a short, final report on each FY 1975 KIQ evaluating the performance of the individual member agencies on each question. These final reports will be prepared in consultation with representatives of the USIB member agencies, drawing on the Intelligence Community Staff for such staff support as is needed.

3. In addition, Program Managers will be expected to provide their own assessment of their program's contribution to each KIQ, along with an estimate of the cost of that contribution. The cost so identified should, when added to the costs of working against other targets (lower priority national, and departmental/tactical), with overhead and worldwide expenses proportionately pro-rated, represent that Program Manager's total budget. In addition, each Program Manager's overall Annual Report will include an assessment of his program's performance against all the KIQ's for which he accepted responsibility, in addition to the above individual reports on each KIQ.

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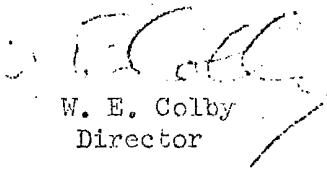
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4. Revisions and amendments to the Guidance and Instructions for that process, and information on how we will proceed to evaluate our performance and estimate costs, will be provided after we have completed the FY 74 KEP Pilot Program and have that experience in hand.

5. I will be looking to the NIO's and the IC Staff to complete the Pilot Program and the initial reports on the FY 75 KIQ's by the end of September 1974. By meeting this schedule, we should be able to review both projects at the USIB during October.

  
W. E. Colby  
Director

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